Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 19

## Meeting Details

|  |  |
| --- | --- |
| Date: | 25/09/2021 |
| Venue: | Microsoft Teams |
| Attendees: | Jared Song  Aili Gong  Alexander Aloi  Shannon Dann  Carl Karama |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | AWS is fully integrated for the non-refactored application |
| 2 | We can begin testing remote hosting of our application on a AWS server |
| 3 | Completed functional services can be refactored first |
| 4 | Reviews microservice can be refactored after it is completed |
| 5 | Our burndown chart line is below the recommended line – excellent work everyone |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Begin refactoring on a separate branch | Jared | 28/09/2021 |
| 2 | Keep implementing front-end functionality for stories | Aili | 28/09/2021 |
| 3 | Look into remote hosting on AWS and kubernetes | Alexander | 28/09/2021 |
| 4 | Begin refactoring on a separate branch | Shannon | 28/09/2021 |
| 5 | Complete functionality for reviews API | Carl | 28/09/2021 |